

HEAD OFFICE

303 Church Street  
Private Bag X 44  
MOGWADI 0715  
Telephone : (015) 501 0243/4  
Fax no : (015) 501 0419  
E-mail: info@molemole.gov.za



MOREBENG BRANCH OFFICE

25 Cnr. Roets & Vivirers Street  
MOREBENG 0810  
Telephone : (015) 397 4333 / (015) 397 4327  
Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquires: Manyelo M

Reference: 8/1/1: CPS-IT001

16 July 2015

Molemole municipality is hereby inviting quotations from service providers who are listed on MLM's database for supply and delivery of 4 in 1 office printers according to the following specification:

ITEM	FEATURES	QTY
LASERJET PRINTER	<ul style="list-style-type: none"> <li>Easily share printing resources with an Ethernet-connected MFP</li> <li>Use 2-way apps and a color touchscreen to access and print from the web</li> <li>recommended monthly page volume of up to 50,000 pages</li> <li>Use the convenient USB port to print from—and save scans to—a flash drive</li> <li>Scan documents directly to email or a network folder</li> </ul>	13

The following documentation should accompany your quotations:

- Company registration certificate
- An original valid Tax clearance certificate
- Completed declaration form (downloadable on municipal website)
- An original or certified copy of valid B-BBEE certificate
- Certified copy of statement of Municipal rates not older than 3 months. Businesses registered and operating in rural areas where municipal rates are not paid must submit a letter from traditional authority/Affidavit.

The following conditions will apply:

- Quotation must be on an official letterhead of the company Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price (s) must be firm and inclusive of VAT , if applicable
- Be registered on MLM's supplier database
- Incomplete quotations will be disqualified
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

Kindly direct all technical enquiries to Mr. Manyelo M at 015 501 0243 between 08:00 and 16:00. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest 24<sup>th</sup> July 2015.at 11:00, clearly marked **PRINTERS**. No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.

Mr. MOLOKO EK   
ACTING MUNICIPAL MANAGER

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.